

Police Officer (Multiple Openings)

Posting Information

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Posting Number	2025065
Posting/Functional Title	Police Officer (Multiple Openings)
University Pay Plan Title	Police Officer
Location	San Marcos
Department	University Police
Recruitment Type	Open to All
Job Type	Full-Time
Funding Source	Permanent
Monthly Salary	\$4,473.13 - \$5,418.54
Job Category	Non-Exempt

Required Qualifications: Applicants must specifically address how they meet these required qualifications to meet the requirements of the position.

- Have a high school diploma or a GED
- Is 21 years of age (at the completion of the academy if not licensed).
- Current active TCOLE Peace Officer License or out of state equivalent (must obtain TCOLE license within 3 months of hire date).

Preferred Qualifications

- 60 College Credit Hours / Associate's Degree.
- Bachelor's Degree.
- Previous work experience in university policing.
- TCOLE Proficiency Certificate above Basic Peace Officer.
- Current Full Time Working Peace Officer.

Job Description

Texas State University (TXST) Police Department is looking for individuals who are motivated to help others and be a part of the UPD Team. Everyday our officers work with students, faculty, staff and the community to ensure safety for everyone. Here at TXST we are committed to having a diverse workforce that resembles the people of Texas and the University we serve.

Job Duties

- Enforcement of all laws of the State of Texas to include laws and ordinances for TXST University and the city of San Marcos.
- Respond to emergency calls, traffic accidents and general requests for assistance.
- Patrols university property to include campuses and leased properties.
- Issues warnings and citations to violators of university, city and state regulations.
- Conduct preliminary investigations of minor traffic crashes and crimes.
- Writes offense, incident, arrest and impoundment reports in a timely manner.
- Proper use of communication and recording equipment.
- Appears in court and testifies under oath.
- Performs special assignments as required, such as university events, investigations and parking enforcement or crime prevention.
- Work 12-hour shifts, including nights, weekends and holidays.

Additional Information to Applicants

- Pass a Personal History Statement.
- Pass oral interview.
- Pass psychological, medical and drug screening (as part of conditional job offer).
- Be of good moral character.
- Any other standards set by law or by policy of the Texas Commission on Law Enforcement.
- This position requires driving University vehicles.

Job Open Date	10/09/2024
Job Close Date (posting closes at midnight)	03/06/2025
Open Until Filled	No
Normal Work Days	Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday
Normal Work Hours Start	Rotating Shifts
Normal Work Hours End	Rotating Shifts
Posting Notices	Applicant must have a valid Texas Driver's License and be a driver in good standing with less than ten (10) points deducted for driving infractions as determined by the employer driving standards system., Applicant must pass the physical skills assessment relevant to the job posting title requirements., Applicant must pass the drug and alcohol test relevant to the job posting title requirements.
Legal and Required Notices	Texas State University is an Equal Employment Opportunity/Affirmative Action Employer. Employment with Texas State University is contingent upon the outcome of record checks and verifications including, but not limited to, criminal history, driving records, education records, employment verifications, reference checks, and employment eligibility verifications.
Why work @ Texas State?	<ul style="list-style-type: none">• Amazing health insurance: various coverage options starting your first day of employment for full-time employees with Texas State paying 100% of the employee premium and 50% for your dependents!• Generous paid time off: vacation, holidays, sick days and many more!• Excellent work life balance resources: mother and family-friendly resources in addition to a comprehensive FREE wellness program• Great training and development opportunities: choose from a variety of classroom and online course offerings, learning resources, certifications, and employee educational support programs.• An inclusive Bobcat community: join our many social networks offered on and off-campus• Retirement peace of mind: TRS pension, retirement plans and voluntary saving options with generous employer contributions By joining the Texas State Bobcat team, you'll be a part of one of the most beautiful, diverse, and growing universities in the nation.

Quick Link

<https://jobs.hr.txstate.edu/postings/50025>

Applicant Document

Required Documents

1. Resume
2. Cover Letter

Optional Documents

None