

Police Chief Job Posting

The City of Snook, an Equal Opportunity Employer, is now accepting applications and resumes for a Full-Time Police Chief. All applications and resumes need to be submitted to the City of Snook Attn: City Administrator, P.O. Box 10, Snook, TX 77878 or david@cityofsnook.com.

Background:

The City of Snook is hiring for a police chief for the first time in its history since incorporating in 1972. Currently, the City has a Marshal's Office with an appointed City Marshal and Deputy City Marshal who are used on an as-needed basis. One of the main goals that the new police chief will have, is to successfully transition the marshal's office to a police department.

Job Description:

The Police Chief will report to the City Administrator for the proper operation of the Police Department. Develops a comprehensive program of crime prevention and law enforcement which maintains peace and order in the community through supervision and management of the overall operations of the police department and coordination of department operations with county and regional officials, schools, organizations, and the general public. Duties and responsibilities include, but are not limited to, planning, coordinating and directing all aspects of department operations; responding to and directing major calls/occurrences; formulating orders/regulations; developing departmental budget and controlling expenditures; supervising assigned employees; providing information and assistance to the general public, and building and maintaining good community relations.

Essential Duties & Responsibilities:

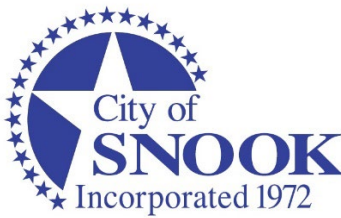
Responsible for submission, oversight, and management of the assigned budget of the Police Department, including fleet management;

Responsible for all records of the Police Department including, operational reports, special reports, and all other reporting requirements regulated by the City, State, and/or Federal agencies;

Upholds high ethical standards within the police department;

Interprets codes, laws, and ordinances and upholds them at all times;

Develops and maintains standard operating procedures for the police department;



Acts as a community policing liaison and promoter of community events regarding such represents Snook and the Police Department with a positive public image and affirmative public relations outcomes;

Coordinates with emergency management.

Compensation:

Salary, Benefits and Terms of Employment – Negotiable based on education, experience, and performance history. The City offers paid holidays, vacation/sick leave, health, insurance, and retirement through the Texas Municipal Retirement System.

Education Requirements:

Bachelor’s Degree in Police Science, Criminal Justice, Public Administration, or related field; a minimum of ten (10) years of experience in law enforcement and five (5) years of supervisory experience.

In lieu of a Bachelor’s degree the following experience will be deemed eligible for consideration: Fifteen (15) years of experience in police work as a certified officer with a minimum of ten (10) years of supervisory experience in law enforcement, preferably in a municipality.

Employment/Experience Requirements:

- Applicant will be subject to a complete background investigation. Incomplete, inaccurate and/or failure to report information will cause the applicant rejection from consideration.
- Applicant must have a current valid class “C” driver’s license from the Texas Department of Public Safety with a satisfactory driving record.
- Must possess a Texas Peace officer’s License.
- Must possess, or can acquire, a TCLEOSE/TCOLE Advanced Certificate; TCLEOSE/TCOLE Master Certificate preferred.
- Must have never received a general or dishonorable discharge.