



TEXAS COMMISSION ON LAW ENFORCEMENT

Advisory Committee Agenda Hiring, Personnel Files, and Misconduct December 4, 2023

On Monday, December 4, 2023, at 10:00 a.m., an advisory committee meeting for the Texas Commission on Law Enforcement (TCOLE) will be held. The meeting will be held at the TCOLE Headquarters, 2nd Floor, Training Room, 6330 East Highway 290, Austin, Texas, 78723, to discuss the following agenda:

1. Call to order.
 - Roll call of members
 - Welcoming remarks from Presiding Officer.
2. Approval of the minutes of the November 6, 2023 Advisory Committee meeting.
3. Discuss and take action on matters related to developing model policies establishing procedures applicable to a law enforcement agency investigating alleged misconduct by a license holder employed by the agency and hiring a license holder and regarding personnel files maintained with respect to a license holder as established under Texas Occupation Code §§ 1701.4522 and .4535. This includes the final draft, review, discussion, and any action on working group assignments:
 - “May Investigate” and scope of misconduct subject to investigation
 - “Timely Manner” for submitting criminal and administrative misconduct reports to TCOLE
 - Best practice policy associated with hiring a license holder
 - Methods of notification including by in-person or certified mail related to personnel files
 - Initial draft of “personnel files”
4. Discuss and take action on future Advisory Committee meeting dates and location, including videoconferencing.
5. Receive public comment on any topic, without action.
6. Adjourn.