Basic County Corrections Course

Course # 1120

ABSTRACT

This guide is designed to assist the instructor in developing an appropriate lesson plans to teach the course learning objectives. The learning objectives are the minimum required content of the Basic County Corrections Course. This course is designed to provide individuals with the knowledge and skill sets to successfully acquire certification as a county jailer.

**Note to Trainers: It is the responsibility of the coordinator to ensure this curriculum and its materials are kept up to date. Also refer to curriculum and legal resources for changes in subject matter or laws relating to this topic as well as the Texas Commission on Law Enforcement website at** [**www.tcole.texas.gov**](http://www.tcole.texas.gov) **for edits due to course review.**

**Target Population:**  Individuals applying for certification as a County Jailer

**Student Pre-Requisites:** Refer to TCOLE Rule 217.1-Minimum Standards for Enrollment and Initial Licensure

**Instructor Pre-Requisites:**

* Certified TCOLE Instructor and documented knowledge/training in course subject matter OR
* Documented subject matter expert

**Length of Course:** Minimum of120 hours required

**Instructional Materials:** Computer, projector and screen, TCOLE curriculum, PowerPoint presentations, Quizzes, Practice exams and assessment tools as appropriate, student evaluations and handouts.

**Facility Requirements:** Standard classroom environment, adequate location for conducting the included scenario and role-play activities as well as demonstration of the physical skills/defensive tactics portion of this course.

**Assessment:** Assessment tools should be utilized throughout this course to ensure the student has a thorough comprehension of all learning objectives. Training providers are responsible for assessing student mastery of all objectives and documenting this mastery throughout the course progression.

**Reference/Resource materials:** Documented throughout the course topic areas.

**Course Materials:**

This curriculum serves as the instructor’s resource guide, not a lesson plan. With the exception of the instructor’s lesson plan, all the necessary materials for teaching the Basic County Corrections Course can be found in this curriculum. Also included in this curriculum are suggested scenarios and role-plays. We highly recommend the incorporation of these scenarios and role-plays to facilitate learning. Instructors are encouraged to add any additional activities, videos, scenarios, or role-playing they deem are also applicable to their target population.

As mentioned above the BCC contains numerous training scenarios to reinforce the learning objectives. While training scenarios provide an opportunity to demonstrate application of newly learned information, we understand they are time and resource consuming. The TCOLE Curriculum Committee recommends instructors allow students to participate in as many training scenarios as possible. We realize some factors may make it impractical to have every student participate in every scenario; we recommend establishing a rotation, so every student has an opportunity to participate in the various scenarios.

While conducting scenario training, it is recommended students write a report after the scenarios to be reviewed during the report writing section of Module 13.

**Additional Module Explanations:**

**Module 1 - Introduction**

The Basic County Corrections Course has been arranged to allow the instructor/academy staff a one hour block of time to specifically present a personalized course introduction and orientation to meet the needs of the various departments.

By utilizing this allotted segment of time, the course topic sequence will be better understood and not interrupted for “housekeeping” tasks. A suggested format would include a course overview describing course design, course purpose, instructor introductions and expectations, as well as attendance, class schedules, and facility guidelines.

Topics for consideration in the introduction and orientation segment are left to the final discretion of the individual training environments.

**Module 2 - TCOLE and Academy Rules Overview**

In conjunction with this instructor resource guide, instructors are also required to:

* Familiarize students with the most current TCOLE rules handbook;
* Guide students in accessing course/test 1033, which is a required pre-requisite for licensure testing; and
* Be a resource for students taking the 1033 test (100% score required)
* *Instructor Note: Due to the inclusion of the rules overview chapter/test hours in the course itself, students will need to take rules test 1033 for 0 hours instead of the previous 1305.*

**Modules 3-13 – Various Titles**

The curriculum is designed in a modular format. Each module contains topic specific sections or subcategories of the topic area. Each subcategory and topic area is building on the preceding subcategory or topic area creating a firm foundation or knowledge base.

It is recommended that the order specified is followed; however, due to instructor scheduling etc., order change to the module or section order may need to occur. The training coordinator should utilize extreme care in organizing this change to verify all objectives get full coverage.

**Module 5 – Mental Health, De-escalation Techniques, and Suicide (Intermediate Course)**

This module is unique in its overall design. Not only does it contain a section on mental health and de-escalation techniques but also the complete course #3501 “Suicide Detection and Prevention in Jails” (required course for Intermediate Proficiency Certificate). The student will automatically receive credit for this course upon successful completion of this Basic County Corrections Course.

Additional resources available for the De-escalation section can also be found at the Police Executive Research Forum (PERF-ICAT) website: <http://www.policeforum.org/icat>. Videos, scenarios, PowerPoints etc. are available for open source usage.

**Module 7 Classification**

This module includes an increase in classification hours to be in compliance with the Texas Commission on Jail Standards Rule (271.3) Training: The plan shall provide that all staff whose duties include classification, shall undergo at least four hours of training on the principles, procedures and instruments for classification assessments, housing assignments, reassessments and inmate needs.

**Module 14 End of Course Review**

This module is designed to give the Instructor time to conduct a student review of the course curriculum. This can be achieved through a written or oral assessment by administering a question and answer test or discussion session. This will ascertain the proficiency level of the students in preparation of successful completion of an Academy exam and the Texas Commission on Law Enforcement licensing exam.