**Module 1: Introduction**

**Module 2: TCOLE and Academy Rules Overview**

**2.1.0 Unit Goal:** SummarizeTCOLE and academy rules required for basic licensure, testing requirements, and form completion.

**2.1.1 Learning Objective:** Discuss the TCOLE mission as it pertains to the establishment of standards and its enforcement of such.

* + 1. **Learning Objective:** Identify how TCOLE rules are organized.
    2. **Learning Objective:** Identify the TCOLE rules concerning basic licensing standards.
    3. **Learning Objective:** Identify the TCOLE rules concerning training requirements.

**2.1.5 Learning Objective:** Identify the TCOLE rules concerning reporting training.

**2.1.6 Learning Objective:** Explain the purpose and completion requirements of the following statutory required forms: L1, L2, L3, F5, and the F5R.

**2.1.7 Learning Objective:** Explain TCOLE training mandates and their relationship to the training cycle.

**2.1.8 Learning Objective:** Explain the process of license suspension.

* + 1. **Learning Objective:** Explain the process of revocation of a license.

**2.1.10 Learning Objective:** Explain the process of reporting an arrest.

**2.1.11 Learning Objective:** Explain the process of an F5 appeal.

**2.1.12 Learning Objective:** Discuss Law Enforcement Achievement Awards and eligibility for awards given by TCOLE.

**2.1.13 Learning Objective:** Discuss the significance of the Texas Peace Officers’ Memorial and the National Law Enforcement Memorial.

**Module 3: Facility Oversight and Concepts**

* 1. **Unit Goal:** Summarize the state regulatory agencies that are statutorily charged with oversight of jailers, facilities, and jail concepts.
     1. **Learning Objective:** Describe the duties and responsibilities of the Texas Commission on Law Enforcement (TCOLE).
     2. **Learning Objective:** Describe the duties and responsibilities of the Texas Commission on Jail Standards (TCJS).
     3. **Learning Objective:** Identify three primary construction concepts of jails.
     4. **Learning Objective:** Identify two primary supervision styles utilized in jails.
     5. **Learning Objective:** Identify the role of jailer(s) in effectively supervising inmates.
     6. **Learning Objective**: Discuss staff-inmate relations.
     7. **Learning Objective:** Define jail climate.

**Module 4: Human Relations**

**4.1.0** **Unit Goal:** Summarize the importance of ethical judgment and behavior in the criminal justice system.

**4.1.1 Learning Objective:** Define ethics**.**

**4.1.2 Learning Objective:** Discuss basic social ethical concepts.

**4.1.3 Learning Objective:** List typical misconceptions about ethics.

**4.1.4 Learning Objective:** List standards of conduct.

**4.1.5 Learning Objective:** List the principles of public service.

**4.1.6 Learning Objective:** Apply ethical decision-making tools.

**4.2.0 Unit Goal:** Summarize the issues involved concerning sexual harassment at a jail facility.

**4.2.1 Learning Objective:** Define sexual harassment.

**4.2.2 Learning Objective:** Identify two types of sexual harassment.

**4.2.3 Learning Objective:** List federal laws that prohibit sexual harassment.

**4.2.4 Learning Objective:** List state laws that prohibit sexual harassment

**4.2.5 Learning Objective:** Describe common examples of sexual harassment.

**4.3.0 Unit Goal:** Summarize the process of promoting cultural awareness at a jail facility.

**4.3.1 Learning Objective:** Define concepts of prejudice.

**4.3.2 Learning Objective:** Discuss who is prejudiced.

**4.3.3 Learning Objective:** Identify functions of prejudice.

**4.3.4 Learning Objective:** Describe some basic beliefs or attitudes harbored by most prejudiced persons.

**4.3.5 Learning Objective:** List some forms of prejudice.

**4.4.0 Unit Goal:** Develop an increased awareness of stress and stress-related issues for jailers.

**4.4.1 Learning Objective:** Explain concepts of human relations.

**4.4.2 Learning Objective:** Explain personal prejudices that can impact professional behavior**.**

**4.4.3 Learning Objective:** Explain the need for sensitivity as a part of professional behavior.

**4.5.0 Unit Goal:** Develop an increased awareness of stress and stress-related issues for jailers.

**4.5.1 Learning Objective:** Describe contributing factors of stress for jailers.

**4.5.2 Learning Objective:** Define stress.

**4.5.3 Learning Objective:** Identify sources stress for inmates.

**4.5.4 Learning Objective:** Identify sources of jailer stress.

**4.5.5 Learning Objective:** Explain the outcome of stress.

**4.5.6 Learning Objective:** Identify stress management techniques.

**4.5.7 Learning Objective:** Identify stress reduction techniques.

**4.5.8 Learning Objective:** Define communication.

**Module 5: Mental Health, De-escalation Techniques, and Suicide**

**5.1.0** **Unit Goal:** Summarize mental impairments and effective responses and the impact of individuals with mental impairments within the jail system.

**5.1.1 Learning Objective:** Define the term “Mental Health.”

**5.1.2** **Learning Objective:** Define the term “Mental Illness.”

**5.1.3 Learning Objective:** List five prominent categories of mental illness.

**5.1.4 Learning Objective:** Define a mood disorder.

**5.1.5** **Learning Objective:** Identify prevalent behaviors associated with the two most common mood disorders encountered by jailers.

**5.1.6 Learning Objective:** Define schizophrenia.

**5.1.7 Learning Objective:** Identify the characteristics of schizophrenia.

**5.1.8 Learning Objective:** Define dementia.

**5.1.9 Learning Objective:** Identify the symptoms of dementia.

**5.1.10 Learning Objective:** Define anxiety disorders.

**5.1.11 Learning Objective:** Identify the characteristics of anxiety disorders.

**5.1.12 Learning Objective:** Define eating disorders.

**5.1.13 Learning Objective:** Identify common eating disorders.

**5.1.14 Learning Objective:** Define the term substance use disorders /co-occurring disorders.

**5.1.15 Learning Objective:** List the symptoms of substance withdrawal.

**5.1.16 Learning Objective:** List the symptoms of substance withdrawal and associated risk factors related to substance withdrawal.

**5.1.17 Learning Objective:** Define psychosis.

**5.1.18 Learning Objective:** Identify the two most common experiences related to psychosis.

**5.1.19 Learning Objective:** Identify characteristics of a person in psychosis.

**5.1.20 Learning Objective:** Define excited delirium.

**5.1.21 Learning Objective:** Identify the symptoms of excited delirium.

**5.1.22 Learning Objective:** Identify appropriate responses to excited delirium.

**5.1.23 Learning Objective:** Define personality disorder.

**5.1.24 Learning Objective:** Identify the three most common personality disorders.

**5.1.25 Learning Objective:** Identify the characteristics of personality disorders.

**5.1.26 Learning Objective:** Define intellectual and developmental disorders and distinguish major differences between mental illness and intellectual and developmental disabilities.

**5.1.27 Learning Objective:** Identify the characteristics associated with intellectual and developmental disorders.

**5.1.28 Learning Objective:** Identify the differences between mental illness and intellectual and developmental disabilities.

**5.1.29 Learning Objective:** Define trauma.

**5.1.30 Learning Objective:** Define Post-Traumatic Stress Disorder (PTSD).

**5.1.31 Learning Objective:** Identify causes of Post-Traumatic Stress Disorder (PTSD).

**5.1.32 Learning Objective:** Identify symptoms of Post-Traumatic Stress Disorder (PTSD).

**5.1.33 Learning** **Objective:** Identify triggers of Post-Traumatic Stress Disorder (PTSD).

**5.1.34 Learning Objective:** Define Traumatic Brain Injury (TBI).

**5.1.35 Learning Objective:** Recognize and identify signs of Traumatic Brain Injury (TBI).

**5.1.36 Learning Objective:** Define delirium.

**5.1.37 Learning Objective:** Recognize medical conditions in which delirium may present itself.

**5.1.38 Learning Objective:** Identify symptoms of delirium.

**5.2.0 Unit Goal**: Summarize barriers to de-escalation and techniques to overcome those barriers.

**5.2.1 Learning Objective:** Define crisis as related to mental health.

**5.2.2 Learning Objective:** Discuss practices for de-escalation/communication techniques for the management of individuals in crisis.

**5.2.3 Learning Objective:** Recognize the concepts of the de-escalation paradox.

**5.2.4** **Learning Objective:** Identify local resources and partnerships to assist with individuals in crisis and in need of supportive services.

**5.3.0** **Unit Goal:** Be able to screen for suicide risk and follow up with questions and actions necessary when an individual is identified as a suicide risk.

**5.3.1 Learning Objective:** Discuss the seriousness of the suicide problem in jails nationally and in Texas.

**5.3.2 Learning Objective:** Explain common myths and accompanying facts about suicide.

**5.3.3 Learning Objective:** Be able to list risk factors and signs and symptoms of potential suicides.

**5.3.4 Learning Objective:** Utilize the Screening Form for Suicide and Medical/Mental/ Developmental Impairments and the Continuity of Care Query (CCQ).

**5.3.5 Learning Objective:** Recognize potential hazards and risk factors associated with physical structures and assigned housing.

**5.3.6 Learning Objective:** Identify methods for responding to a potentially suicidal inmate.

**5.3.7 Learning Objective:** Explain methods for responding to a suicidal inmate.

**Module 6: Intake Procedures**

**6.1.0 Unit Goal:** Summarize an inmate’s admission process into a jail facility.

**6.1.1 Learning Objective:** Identify pertinent Code of Criminal Procedure (CCP) statutes.

**6.1.2 Learning Objective:** Identify pertinent Penal Code statutes related to the custody of inmates.

**6.1.3 Learning Objective:** List the different types of credentials required before receiving an inmate.

**6.1.4 Learning Objective:** List methods for obtaining an inmate’s identification.

**6.1.5 Learning Objective:** Explain requirements for updating an inmate’s status.

**6.2.0 Unit Goal:** Summarize the process of identifying incoming inmates.

**6.2.1 Learning Objective:** List the requirements for identifying inmates.

**6.2.2 Learning Objective:** List the requirements for preparing identification photographs.

**6.2.3 Learning Objective:** Explain considerations for taking a useable set of fingerprints.

**6.2.4 Learning Objective:** Identify the proper method of taking prints.

**6.3.0 Unit Goal:** Perform general intake procedures.

**6.3.1 Learning Objective:** Discuss establishing an inmate’s file.

**6.3.2 Learning Objective:** List methods for checking existence of wants and warrants.

**6.3.3 Learning Objective:** Define a “detainer.”

**6.3.4 Learning Objective:** List methods for informing an inmate of bonding procedures.

**6.3.5 Learning Objective: S**ummarize phone call procedures for inmates.

**6.4.0 Unit Goal:** Summarize the process of maintaining an inventory of inmate property.

**6.4.1 Learning Objective:** Identify the requirements of inventorying inmate property.

**6.4.2 Learning Objective:** Identify guidelines for specific inmate property.

**6.4.3 Learning Objective:** Identify methods for completing an inventory form.

**6.5.0 Unit Goal:** Summarize maintaining inmate money accounts and commissary procedures.

**6.5.1 Learning Objective:** Identify the requirements for establishing an inmate money account.

**6.5.2 Learning Objective:** Define the purposes of an inmate money account.

**6.5.3 Learning Objective:** Identify the method of receiving money into an inmate’s money account.

**6.5.4 Learning Objective:** Identify the steps for verifying funds in an inmate account.

**6.5.5 Learning Objective:** Identify minimum standards applicable to commissary.

**6.5.6 Learning Objective:** Explain considerations of commissary privileges.

**6.5.7 Learning Objective:** Identify the methods of distributing inmate commissary purchases.

**6.5.8 Learning Objective:** Identify other uses for commissary funds.

**6.6.0 Unit Goal:** Summarize the process of issuing inmate clothing, personal hygiene, and bedding.

**6.6.1 Learning Objective:** Identify TCJS requirements for issuing and storing clothing.

**6.6.2 Learning Objective:** Identify TCJS requirements for personal hygiene supplies.

**6.6.3 Learning Objective:** Identify TCJS requirements for inmate showers.

**6.6.4 Learning Objective:** Identify TCJS requirements for compelling haircuts.

**6.6.5 Learning Objective:** List TCJS requirements for issuing laundering of bedding and linens.

**6.6.6 Learning Objective:** Identify the TCJS requirements for cleaning and storage of mattresses.

**6.7.0 Unit Goal:** Recognize the basic requirements of orientating an inmate into a jail system.

**6.7.1 Learning Objective:** Recognize the requirements for explaining the facility’s rules and regulations to the inmate

**6.7.2 Learning Objective:** Explain methods of processing persons of foreign nationality.

**Module 7: Classification**

**7.1.0 Unit Goal:** Summarize issues involving security threat groups.

**7.1.1 Learning Objective:** Define security threat groups.

**7.1.2 Learning Objective:** List criteria for confirming criminal street gang membership.

**7.1.3 Learning Objective:** List warning signs of gang activity.

**7.1.4 Learning Objective:** Identify various criminal street gangs.

**7.2.0 Unit Goal:** Summarize the process of classifying inmates.

**7.2.1 Learning Objective:** Define objective classifications.

* + 1. **Learning Objective:** Factors that shall be considered in classification.

**7.2.3 Learning Objective:** Describe approved classification instruments.

**7.2.4 Learning Objective:** Define the three custody levels.

**7.2.5 Learning Objective:** List advantages for using an Objective Jail Classification System.

**7.2.6 Learning Objective:** Identify key components of an Objective Jail Classification System.

**7.2.7 Learning Objective:** Identify the two approved jail classification methods.

**7.2.8 Learning Objective:** Identify a composite of information useful for classifying an inmate.

**7.2.9 Learning Objective:** Identify risk factors which may impact housing.

**7.2.10 Learning Objective:** Identify methods for assigning inmates to cell according to classification.

**7.2.11 Learning Objective:** List methods for reviewing a master roster of inmates during cell assignments.

**7.2.12 Learning Objective:** Define requirements regarding reclassification.

**7.2.13 Learning Objective:** Identify reasons for updating inmate records.

**7.2.14 Learning Objective:** Define trustee.

**7.2.15 Learning Objective:** Identify methods of determining the eligibility of an inmate for a trustee assignment.

**7.2.16 Learning Objective:** Identify legal requirements regarding work assignments.

**7.2.17 Learning Objective:** Define child.

**7.2.18 Learning Objective:** Define procedures used when encountering a suspected juvenile.

**Module 8: Inmate Services**

**8.1.0** **Unit Goal:** Summarize the process of overseeing inmate activities.

**8.1.1 Learning Objective:** Identify mandatory inmate activities

**8.1.2 Learning Objective:** Identify the legal requirements of maintaining current daily activity reports.

**8.1.3 Learning Objective:** Identify methods for issuing physical recreational equipment to inmates.

**8.1.4 Learning Objective:** Identify methods for supervising inmate physical recreational activity.

**8.1.5 Learning Objective:** Identify methods for documenting physical recreational activities.

**8.1.6** **Learning Objective:** Identify circumstances in which segregating inmates from general population during recreational activities is recommended.

**8.1.7 Learning Objective:** Summarize the importance of searching inmates entering and leaving the recreation area.

**8.1.8 Learning Objective:** Identify methods of supervising library operations.

**8.1.9 Learning Objective:** Identify reasons for examining the credentials of persons providing religious services.

**8.1.10 Learning Objective:** Identify methods for supervising religious activities.

**8.1.11 Learning Objective:** Explain the importance of reviewing an inmate’s qualifications prior to work assignment.

**8.1.12 Learning Objective:** Identify reasons for observing inmate work activity.

**8.1.13 Learning Objective:** Identify methods of inspecting an area to be supervised when guarding inmates outside of jail.

**8.2.0 Unit Goal:** Summarize procedures related to food services.

**8.2.1 Learning Objective:** Identify methods for ensuring meal-serving areas are clean and secure.

**8.2.2 Learning Objective:** Explain the importance of recording the number of meals served.

**8.2.3 Learning Objective:** Explain the TCJS requirements for meal service.

**8.2.4 Learning Objective:** Explain the importance of ensuring the exact amount of meals and utensils are provided.

**8.2.5 Learning Objective:** Explain the importance of conducting random searches of food for contraband.

**8.2.6 Learning Objective:** Identify methods for selecting inmates to perform kitchen operations.

**8.2.7 Learning Objective:** Explain the importance of prohibiting physical contact between kitchen workers and general inmate population.

**8.2.8 Learning Objective:** List examples of dangerous tools.

**8.2.9 Learning Objective:** Identify the procedures for controlling dangerous tools.

**8.3.0** **Unit Goal:** Summarize requirements involving inmate visitations.

**8.3.1 Learning Objective:** Explain the requirements of a visitation plan.

**8.3.2 Learning Objective:** List some methods of identifying an inmate being visited.

**8.3.3 Learning Objective:** Identify methods for establishing the identity of visitor(s) entering and leaving the facility.

**8.3.4 Learning Objective:** Identify situations requiring officers to conduct pat-down searches on visitors.

**8.3.5 Learning Objective:** Identify procedures for supervising a visit.

**8.3.6 Learning Objective:** Identify information necessary to document visits

**8.3.7 Learning Objective:** Identify reasons to search a visiting room.

**8.4.0 Unit Goal:** Summarize requirements and procedures involving inmate correspondence (mail and telephone calls).

**8.4.1 Learning Objective:** Distinguish between privileged and non-privileged mail.

**8.4.2 Learning Objective:** Identify methods for collecting, distributing and inspecting correspondence.

**8.4.3 Learning Objective:** Identify procedures and documentation required when rejecting inmate correspondence.

**8.4.4 Learning Objective:** Identify methods for delivering emergency messages to inmates.

**8.4.5 Learning Objective:** Identify methods of allowing inmates to make telephone calls.

**Module 9: Inmate Health Care**

**9.1.0 Unit Goal:** Summarize the process and issues of maintaining an inmate’s health folder.

**9.1.1 Learning Objective:** List legal requirements of providing health services to inmates.

**9.1.2 Learning Objective:** List the TCJS requirements of health records.

**9.1.3 Learning Objective:** Identify documents which are required to be maintained in an inmate’s health record.

**9.1.4 Learning Objective:** Identify reasons for reporting inmate injuries.

**9.1.5 Learning Objective:** Identify the reasons for consulting with medical personnel concerning medication.

**9.1.6 Learning Objective:** List methods for identifying an inmate to receive medication.

**9.1.7 Learning Objective:** Identify some methods for administering medication.

**9.1.8 Learning Objective:** Identify some methods for maintaining an inventory of all medication.

**9.1.9 Learning Objective:** List some methods of documenting medical treatment.

**9.1.10 Learning Objective:** Identify some methods of conducting medical, dental, and mental services for inmates.

**9.1.11 Learning Objective:** List reasons for conducting a medical, dental, or mental health examination on an inmate.

**9.1.12 Learning Objective:** List the legal requirements of health records confidentiality.

**9.2.0 Unit Goal:** Summarize important considerations of communicable diseases.

**9.2.1 Learning Objective:** Define communicable disease.

**9.2.2 Learning Objective:** Identify occupational risks to jailers.

**9.2.3 Learning Objective:** Identify selected sections of HSC Chapter 81 - Communicable Diseases.

**9.2.4 Learning Objective:** Identify methods of transmission for communicable diseases.

**9.2.5 Learning Objective:** Identify airborne diseases.

**9.2.6 Learning Objective:** Identify some forms of diagnostic and test procedures for TB.

**9.2.7 Learning Objective:** Define the requirements for TCJS 273.7 - Tuberculosis Screening Plan.

**9.2.8 Learning Objective:** Identify direct contact infectious diseases.

**9.2.9 Learning Objective:** Define sexually transmitted diseases.

**9.2.10 Learning Objective:** Identify the most common sexually transmitted diseases.

**9.2.11 Learning Objective:** Define vector-borne diseases.

**9.2.12 Learning Objective:** Identify disease carrying vectors.

**9.2.13 Learning Objective:** Identify contagious infections.

**9.2.14 Learning Objective:** Identify strategies to prevent the spread of pathogens.

**9.2.15 Learning Objective:** Identify specific preventative measures taken in jail environments to prevent the spread of communicable diseases.

**Module 10: Facility Security Protocols**

**10.1.0 Unit Goal:** Summarize facility security and supervision issues.

**10.1.1 Learning Objective:**  Identify the areas (based on facility design) requiring supervision and inspection.

**10.1.2 Learning Objective:** Explain how to deal with physical and situational conditions in a facility.

**10.1.3 Learning Objective:** Explain circumstances that warrant an inspection of the physical features of a facility.

**10.1.4 Learning Objective:** Identify the process taken upon discovering a security breach.

**10.1.5 Learning Objective:** List reasons for reporting security breaches and unsound security practices.

**10.1.6 Learning Objective:** Identify TCJS requirements for observation of inmates.

**10.1.7 Learning Objective:** Identify types and methods for conducting inmate counts.

**10.1.8 Learning Objective:** Identify the documentation required for inmates.

**10.1.9Learning Objective:** Explain the importance of controlling keys.

**10.1.10 Learning Objective**: Explain important considerations of maintaining a record of facility keys.

**10.1.11 Learning Objective:** Identify precautions when using facility keys.

**10.1.12 Learning Objective:** Identify potentially dangerous tools assigned to trustees.

**10.1.13 Learning Objective:** Identify methods of issuing tool and safety equipment to inmates.

**10.1.14 Learning Objective:** Explain the importance of checking weapons in/out of a facility.

**10.1.15 Learning Objective**: Identify methods for checking weapons in/out of a facility.

**10.1.16 Learning Objective**: Identify methods of supervising outside (public) personnel working inside the facility.

**10.1.17 Learning Objective**: Identify the methods of conducting vehicle searches entering/leaving a secure area of a jail facility.

**10.2.0 Unit Goal:** Summarize the process of searching

**10.2.1 Learning Objective:** Define search.

**10.2.2 Learning Objective:** List the types of inmate searches.

**10.2.3 Learning Objective:** Identify legal considerations for searching inmates.

**10.2.4 Learning Objective:** List methods for verifying the gender of incoming inmates.

**10.2.5 Learning Objective:** Describe the procedures for conducting an inmate pat search**.**

**10.2.6 Learning Objective:** Describe the procedures for conducting a strip search.

**10.2.7 Learning Objective:** Describe the procedures for performing a cavity search.

**10.2.8 Learning Objective:** Describe special considerations for searches.

**10.3.0 Unit Goal:** Summarize the process of searching for contraband.

**10.3.1 Learning Objective:** Define contraband.

**10.3.2 Learning Objective:** List reasons for documenting discovery of contraband.

**10.3.3 Learning Objective:** Identify the necessity of conducting regular and irregular cell searches.

**10.3.4 Learning Objective:** List the guidelines, administratively and/or criminally for documenting contraband items.

**10.3.5 Learning Objective:** Describe the methods for conducting a search of inmates and their housing area.

**10.4.0 Unit Goal:** Summarize emergency procedures for jail facilities.

**10.4.1 Learning Objective:** Define disturbance.

**10.4.2 Learning Objective:** Explain the importance of attempting to defuse disturbances.

**10.4.3 Learning Objective:** Identify circumstances which may cause a disturbance.

**10.4.4 Learning Objective:** Describe circumstances involving disturbances where it is appropriate to contact a supervisor**.**

**10.4.5 Learning Objective:** Define emergency.

**10.4.6 Learning Objective:** Identify procedures to follow when responding to emergencies.

**10.4.7 Learning Objective:** Identify life safety equipment items.

**10.4.8 Learning Objective:** Identify circumstances that warrant movement or evacuation of facility in case of fire.

**10.5.0 Unit Goal:** Summarize issues dealing with hostage situations.

**10.5.1 Learning Objective:** Identify situations that might result in a hostage situation.

**10.5.2 Learning Objective:** Identify different profiles of hostage takers.

**10.5.3 Learning Objective:** Identify motivations in a hostage situation.

**10.5.4 Learning Objective:** Identify the two phases of response to a hostage situation.

**10.5.5 Learning Objective:** List information that first responders need to obtain during a hostage situation.

**10.5.6 Learning Objective:** Identify survival tactics for those individuals taken hostage.

**10.5.7 Learning Objective:** Identify effects on the hostage after the situation is over.

**10.6.0 Unit Goal:** Summarize critical issues when dealing with uncooperative and/or violent inmates.

**10.6.1 Learning Objective:** Define an uncooperative inmate

**10.6.2 Learning Objective:** Identify characteristics of a violent inmate.

**10.6.3 Learning Objective:** Identifyreasons why inmates are uncooperative or violent.

**10.6.4 Learning Objective:** Identify circumstances of security risks and need for backup personnel.

**10.7.0 Unit Goal:** Summarize the process of transporting inmates.

**10.7.1** **Learning Objective:** Identify radio procedures.

**10.7.2 Learning Objective:** Identify methods of transporting inmates out of a secure facility.

**10.7.3 Learning Objective:** List skills necessary of jailers transporting inmates in vehicles.

**10.7.4** **Learning Objective:** Identify the proper procedures for application of belly chains and leg irons for transporting inmates.

**10.7.5 Learning Objective:** Identify methods of transporting inmates to court.

**10.7.6 Learning Objective:** Identify circumstances concerning jury trials.

**10.7.7 Learning Objective:** Identify methods of transporting an inmate out-of-county.

**10.7.8 Learning Objective:** List special circumstances that require transporting inmates.

**10.7.9 Learning Objective:** Demonstrate the application of belly chains and leg irons for transporting inmates.

**Module 11**

**11.1.0** **Unit Goal: S**ummarize legal aspects of using force.

**11.1.1 Learning Objective:** Define force.

**11.1.2 Learning Objective:** Discuss legal use of force for jailers according to Texas statutes.

**11.1.3 Learning Objective:** Identify the use of force options.

**11.1.4 Learning Objective**: Identify the levels of the inmate’s behavior

**11.1.5 Learning Objective:** Discuss the relationship between Use of Force law and force options.

**11.2.0 Unit Goal:** Summarize issues involving the rights of inmates.

**11.2.1 Learning Objective:** Define a right.

**11.2.2 Learning Objective:** Identify the constitutional rights inmates possess.

**11.2.3 Learning Objective:** Identify the statutory rights of an inmate under Texas law.

**11.2.4 Learning Objective:** Define privilege.

* 1. **Unit Goal:** Summarize the process of handling grievances.

**11.3.1 Learning Objective:** Explain some considerations of inmate grievances.

**11.3.2 Learning Objective**: List the four valid grievance reasons.

**11.3.3 Learning Objective:** Identify the process involved in grievance procedures.

**11.4.0 Unit Goal:** Summarize the disciplinary process within a jail.

**11.4.1 Learning Objective:** Explain how inmates are familiarized with the rules and regulations of the facility.

**11.4.2 Learning Objective:** Identify forms of discipline prohibited by TCJS (283.1.4).

**11.4.3 Learning Objective:** Identify forms of discipline accepted by TCJS for both minor and major infractions. (TCJS 283.1(1) and (2))

**11.4.4 Learning Objective:** Identify methods for documenting inmate disciplinary behavior.

**11.4.5 Learning Objective:** Explain the functions of an inmate disciplinary board.

**11.4.6 Learning Objective:** Explain procedures for due process rights of inmates.

**11.5.0 Unit Goal: S**ummarize liability issues for jail personnel.

**11.5.1 Learning Objective:** List circumstances constituting federal civil rights violations by jail personnel.

**11.5.2 Learning Objective:** List violations/possible charges of state criminal law by jail personnel.

**11.5.3 Learning Objective:** Identify circumstances, which subject jail personnel to civil liability.

**11.5.4 Learning Objective:** List circumstances, which reduce civil liability for jail personnel.

**11.5.5 Learning Objective:** List civil liabilities of supervision.

**11.5.6 Learning Objective:** Identify areas which may reduce civil liability of supervision.

**11.6.0 Unit Goal:** Identify inmate con games

**11.6.1 Learning Objective:** Identify the characteristics of an inmate set-up.

**11.6.2 Learning Objective:** Recognize the manipulation tactics of inmate(s).

**11.6.3 Learning Objective:** Identify the types of staff.

**11.6.4 Learning Objective:** Recognize the phases of a set-up.

**11.6.5 Learning Objective:** Recognize the warning signs of inmate con games.

**11.6.6 Learning Objective:** Describe fundamental ways to avoid a set-up.

**Module 12: Defensive Tactics**

**12.1.0 Unit Goal:** Summarize and demonstrate methods of basic defensive tactics.

**12.1.1 Learning Objective:** Demonstrate the interview stance position.

**12.1.2 Learning Objective:** Demonstrate the defensive stance position.

**12.1.3 Learning Objective:** Demonstrate tactical movement from the defensive stance.

**12.1.4 Learning Objective**: Demonstrate blocking techniques.

**12.1.5 Learning Objective**: Demonstrate different strike techniques.

**12.1.6 Learning Objective:** Demonstrate the basic escort position.

**12.1.7 Learning Objective:** Demonstrate escort positions for uncooperative inmates.

**12.1.8 Learning Objective:** Demonstrate a straight-arm-bar technique.

**12.1.9 Learning Objective:** Demonstrate handcuffing techniques from various positions

**Module 13: Documentation Process**

**13.1.0 Unit Goal:** Summarize the process of conducting internal investigations.

**13.1.1 Learning Objective:** Identify inmates who violate a facility rule.

**13.1.2 Learning Objective:** Identify methods for securing and protecting physical evidence.

**13.1.3 Learning Objective:** Identify the process of handling administrative rule violations.

**13.1.4 Learning Objective:** Define chain of custody.

**13.1.5 Learning Objective:** Identify the purpose of following a chain of custody:

**13.1.6 Learning Objective:** Identify methods for investigating injured inmates.

**13.1.7 Learning Objective:** Identify procedures for investigating a death in custody.

**13.2.0 Unit Goal:** Summarize key report writing skills and basic grammatical rules.

**13.2.1 Learning Objective:** Identify the reasons to write a report.

**13.2.2 Learning Objective:** Identify methods for preparing investigative reports.

**13.2.3 Learning Objective:** Identify sources of information for written reports.

**13.2.4 Learning Objective:** Identify what information is appropriate content for a written report.

**13.2.5 Learning Objective:** Identify inappropriate content for a written report.

**13.2.6 Learning Objective:** Identify the appropriate sequence of information in written reports.

**13.2.7 Learning Objective:** Identify the elements of a complete report.

**13.2.8 Learning Objective:** Identify the elements of a case summary sheet.

**13.2.9 Learning Objective:** Identify methods of proofreading reports.

**13.2.10 Learning Objective:** Demonstrate observation and descriptive skills.

**13.2.11 Learning Objective:** Demonstrate the ability to write a report.

**13.2.12 Learning Objective:** Demonstrate the ability to proofread a report.

**13.3.0 Unit Goal: S**ummarize some issues encountered during courtroom testimony.

**13.3.1 Learning Objective:** Identify professional demeanor and appearance when appearing in court.

**13.3.2 Learning Objective:** Identify methods for testifying in court.

**13.3.3 Learning Objective:** Identify proper demeanor when called to testify.

**13.3.4 Learning Objective:** Identify the different types of examination.

**13.3.5 Learning Objective:** Identify steps to achieve positive verbal communication and body language.

**13.3.6 Learning Objective:** Identify techniques to utilize when being questioned.

**13.3.7 Learning Objective:** Discuss tactics used by defense attorneys.

**13.4.0 Unit Goal:** Summarize the process involving inmate release.

**13.4.1 Learning Objective:** Define release.

**13.4.2 Learning Objective:** Identify some types of releases.

**13.4.3 Learning Objective:** Define a conditional release.

**13.4.4Learning Objective:** Identify types of conditional releases.

**13.4.5 Learning Objective:** Define intermittent sentencing.

**13.4.6 Learning Objective:** Differentiate between various types of bonds.

**13.4.7 Learning Objective:** Identify the requisites of a bond.

**13.4.8 Learning Objective:** Identify regulations for depositing moneys received for bail bonds.

**13.4.9 Learning Objective:** Identify methods for reviewing bond applications.

**13.4.10 Learning Objective:** Identify methods for recording changes in bond amount or conditions.

**13.4.11 Learning Objective:** Identify circumstances in which an agency may place a hold on an inmate who is making bond.

**13.4.12 Learning Objective:** List the importance of comparing bond application to the court document setting bail.

**13.4.13 Learning Objective:** Discuss the requirements for bail.

**13.4.14 Learning Objective:** Identify some methods of documenting monetary amounts of bonds required and received.

**13.4.15 Learning Objective:** Identify some methods for verifying eligibility of surety executing bail bond.

**13.4.16** **Learning Objective:** Explain the importance of comparing bond application to court document setting bail to insure the bail amount is correct.

**13.4.17 Learning Objective:** Recognize the necessity of informing bonding agent of conditions of a bond.

**13.4.18 Learning Objective:** Explain the importance of checking for new wants and warrants before releasing an inmate.

**13.4.19 Learning Objective:** Identify some methods for verifying a warrant and placing a detainer on inmate.

**13.4.20 Learning Objective:** Explain the importance of reviewing transfer and release documents for completeness and accuracy.

**13.4.21 Learning Objective:** Identify some methods of verifying the identity of a person picking up an inmate.

**13.4.22 Learning Objective:** List some methods for making a positive identification of an inmate being released.

**13.4.23 Learning Objective:** Explain the importance of documenting the type of release when an inmate leaves the facility.

**13.4.24 Learning Objective:** Identify some methods for returning an inmate’s property upon release.

**13.4.25 Learning Objective:** Identify some methods for dressing-out inmates being released for court or transfer.

**13.4.26** **Learning Objective:** Explain the importance of updating a roster with current inmates.

**13.4.27** **Learning Objective:** Explain the importance of reviewing court lists.

**13.4.28 Learning Objective:** Explain statutory notification requirements according to state law and department policy.

**Module 14: End of Course Review**